

Application for educational leave & registration information

To the employer/ human resources department

Company name

Street, house number

Zip code, city

Application for educational leave from _____

Dear Sir or Madam,

With reference to the laws on educational leave (see legal overview), I am asserting my entitlement to leave of absence for a recognized educational leave seminar in due time. This is a recognized educational leave institution.

Educational leave course title

Language Campus

educational event institution

Date of the educational event

Duration of the course in days

Las Palmas de Gran Canaria, Spain

Place of the educational event

Course description

Our language school Language Campus makes it possible: with us, employees can learn Spanish in Las Palmas for five to ten days and enjoy their educational leave.

Our offer: Intensive course with 6 lessons daily, 45 minutes each, from Monday to Friday, in groups with a maximum of 8 students or as individual lessons. All levels are possible. Courses start every Monday of the year. Students from Hesse, Lower Saxony, Baden-Württemberg, Saxony-Anhalt, Saarland and Schleswig-Holstein must reserve 2 additional lessons per day (super intensive course).

About us: In the heart of Las Palmas de Gran Canaria, centrally located in the Guanarteme district, is our language school Language Campus. The language school is only a few minutes walk from Playa de Las Canteras, one of the most beautiful beaches on the island. This is ideal for relaxing and recovering between classes. The surrounding area offers a variety of stores, restaurants and cafes, as well as good public transport connections. The school is located in a modern building and has spacious and bright classrooms as well as modern teaching equipment. We offer various language courses, including Bildungsurlaub courses for all levels (from A1-C2). All courses are taught by qualified and experienced teachers. Even before arrival, we conduct an online placement test. So you can start directly on the first day of the course. In addition to the lessons, the language school also offers the opportunity to participate in various activities and excursions. Thus, participants can get to know the culture and history of the island and apply their language skills in authentic situations.

All in all, at Language Campus in Las Palmas de Gran Canaria we offer an excellent learning environment for those who want to improve their Spanish skills and at the same time explore sunny Gran Canaria to further their education.

Accommodation: For the language stay of our participants in Las Palmas, we have various accommodation options ready. Whether in a shared apartment, with a host family, in your own apartment or in a hotel, the important thing is: Students learn the Spanish language and feel completely comfortable.

Transfer: The airport of Gran Canaria is located about 25 km outside the city. There are direct transport connections by bus (fastest and cheapest) or cab. We also offer airport transfers; on arrival to the accommodation as well as on departure from the accommodation.

Contact us for more information.

Registration information participant

First name

Last name

Mail address

Telephone number

Street, house number

Zip code, city

Upon completion of the educational measure, I will immediately submit a confirmation of participation issued by the provider.

Yours sincerely

Signature of the applicant

Place and date

Acknowledgement of receipt from the employer

The application for educational leave and the required application materials were received by the deadline.

Signature of employer/human resources department

Place and date

Overview: Legal entitlement to educational leave

What is educational leave?

Educational leave is the legal entitlement of employees to paid special leave for further education that is recognized as "educational leave, educational time or also educational exemption". It can be applied for 5 - 10 working days per calendar year.

Laws of the federal states

Baden-Württemberg

[Bildungszeit - Regierungspräsidien Baden-Württemberg](#)

<https://rp.baden-wuerttemberg.de/Themen/Bildung/Seiten/Bildungszeit.aspx>

Berlin

[Bildungszeit – Gönn Dir Bildung. Nimm Dir Zeit: Nutzt uns allen. - Berlin.de](#)

<https://www.berlin.de/sen/arbeit/weiterbildung/bildungsurlaub/>

Brandenburg

[Bildungsfreistellung Bildungsurlaub | Ministerium für Bildung, Jugend und Sport \(MBS\)](#)

<https://mbs.brandenburg.de/bildung/lebenslanges-lernen/bildungsfreistellung-bildungsurlaub.html>

Bremen

[Bildungszeit - Die Senatorin für Kinder und Bildung](#)

<https://www.bildung.bremen.de/bildungszeit-189319>

Hamburg

[Bildungsurlaub Hamburg - Anerkennungsverzeichnis](#)

<http://bildungsurlaub-hamburg.de/g676>

Hesse

[Bildungsurlaub](#)

<https://soziales.hessen.de/arbeit/bildungsurlaub>

Mecklenburg-Western Pomerania

[Bildungsfreistellung](#)

<https://www.bildung-mv.de/erwachsenenbildung/bildungsfreistellung/>

Lower Saxony

[Bildungsurlaub | Nds. Ministerium für Wissenschaft und Kultur](#)

https://www.mwk.niedersachsen.de/startseite/kultur_erwachsenenbildung/bildungsurlaub/bildungsurlaub-18802.html

North Rhine-Westphalia

[SGV Inhalt : Gesetz zur Freistellung von Arbeitnehmern zum Zwecke der beruflichen und politischen Weiterbildung - Arbeitnehmerweiterbildungsgesetz \(AWbG\)](#)

https://recht.nrw.de/lmi/owa/br_text_anzeigen?v_id=3920090507103037839

Rhineland-Palatinate

[BUS Rheinland-Pfalz - Bildungsfreistellung bzw. Bildungsurlaub beantragen](#)

<https://bus.rlp.de/detail?pstId=8969280>

Saarland

<https://www.saarland.de/mbk/DE/portale/weiterbildung/bildungsfreistellung/wichtige-regelungen/bildungsfreistellung-wichtigeregelungen.html>

Saxony-Anhalt

[BiFreistG ST | Landesnorm Sachsen-Anhalt | Gesetz zur Freistellung von der Arbeit für Maßnahmen der Weiterbildung](#)

<https://www.landesrecht.sachsen-anhalt.de/bsst/document/jlr-BiFreistGSTrahmen>

Schleswig-Holstein

[Zuständigkeitsfinder Schleswig-Holstein - Bildungsurlaub](#)

<https://zufish.schleswig-holstein.de/detail?pstId=8969280>

Thuringia

[Bildungsfreistellung](#)

<https://www.bildungsfreistellung.de/>